



BENWICK PARISH COUNCIL

Minutes of a Meeting of the Benwick Parish Council on Monday 7th October 2019 in the Church Room of the Village Hall in High Street, Benwick PE15 0XA

Present	Cllrs; M Chapman(Chair); L Keppel-Spoor; R Emmitt; R Few; B Taylor; A Miscandlon (FDC); J Richardson (Clerk) and two members of the public	
109/19-20	Apologies for Absence Cllrs R Smith; A Cade; B Wicks (FDC); D Connor (CCC) Declarations of Interest Non Pecuniary Interest Cllr B Taylor Item 120/19-20a	
110/19-20	PUBLIC TIME Lots of new people in village with dogs and excrement on footpaths and grass verges has increased. There has been no feedback on patrols. Cllr Alex Miscandlon to chase up dog patrols and also movement of litter bin at end of Whittlesey Road. Speeding seems to be getting worse on Doddington Road. LHI Bid application has been submitted and awaiting result of panel. Public Time Closed at 19.39	Cllr Miscandlon
111/19-20	Confirmation of Minutes It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 2 nd September 2019	Agreed
112/19-20	Matters Arising Tyres dumped in Heron Way reported to Luminus (04/09/19). Response (04/09/19) "I am pleased to confirm this issue has been logged (reference 626781) and passed to the Neighbourhood Services department for their attention". Footpath from High Street to Chapel Gardens reported to Clarion Housing (04/09/19) Highways issues reported on Lilyholt Road, Skieffs Row and Doddington Road, response from Highways is: "The issue you raised with us is the responsibility of the landowner. Unfortunately we do not have records of who is responsible for this location and we are therefore unable to take any action." Letter from Magpas, thanking for £30 donation	
113/19-20	Police Matters Police report received, nothing to note for Benwick	
114/19-20	County & District Councillors Reports Cllr Miscandlon thanked Cllrs that attended the Fenland Local Plan meeting. Copy of GDPR training sent to Clerk, who has forwarded it to all Parish Councillors	
115/19-20	Cambs Acre Cambs Acre Housing Survey of Benwick will be sent out on 11 th October and will have 3 weeks for return. Once returns have been received they will be analysed by Cambs Acre and a report sent.	
116/19-20	Remembrance Sunday It was Proposed by Cllr Chapman, and AGREED, that he will lay poppy wreath at Memorial on Remembrance Sunday, 10 th November 2019.	Agreed Cllr Chapman
117/19-20	Burial/Cemetery a) Cllr Chapman Proposed, and it was AGREED, to approve the memorials on Plots 599 and 600. Clerk to email decision to memorial company and remind them of correct process to be followed. b) Meeting to take place on 9 th October at 11.30 with Tivoli re the works not completed in the Cemetery. c) Children's Funeral Fund paperwork has been received by the Clerk	Agreed Clerk Clerk Cllr Chapman
118/19-20	Street Lighting a) Statement re current situation has been placed on Parish Council website. Plan to do repairs in November	
119/19-20	Income & Expenditure a) Received 2 nd Precept £6426.00 b) It was Proposed by Cllr Chapman, and AGREED, that members consider and approve the following accounts for payment	Agreed

Tivoli	Cemetery Maintenance	£382.54
CGM Landscapes	Verge Cutting	£44.48
J Richardson	Admin – 29/09/19	£448.80
J Richardson	Expenses reimbursement	£53.90
EON	Electric Bill (Street Lights) DD	£214.94
	TOTALS	£1144.66

c) Clerks report on the September Bank Balances and reconciliation statement is at Appendix 1

d) Clerks report on Budget v Performance up to End Sept 2019 is at Appendix 2. Energy bills questioned, and Clerk to investigate

Clerk

120/19-20

Planning/Development

Applications

a) F/YR19/0784/F Erect 1 x dwelling (single-storey 2-bed) and the formation of a new access involving the demolition of existing barn Land East Of 26 Doddington Road Benwick Cambridgeshire

It was Proposed by Cllr Chapman, and AGREED, that there are no objections but observations are that it would be preferred if the building is moved back to the established street scene linear development, and that the plot would allow for a turning circle for cars, especially as it is on a fast moving road. Clerk to inform

Clerk

Granted

F/YR19/0675/TRTPO Works to 1no Sycamore Tree covered by TPO 06/2000 16 High Street Benwick March Cambridgeshire PE15 0XA

Refused

F/YR19/0681/F Erect 1 dwelling (2-storey 2/3-bed) Land West Of 20 High Street Benwick Cambridgeshire

Appeals

F/YR18/1038/F Crazy Acres Chase Road Benwick March Formation of static caravan pitches for the siting of 8no mobile homes with balcony involving the demolition of existing buildings and the removal of existing hardstanding

121/19-20

Benches Project

Installation of 2 benches along the river bank, between the 2 bridges following the successful application for £1074 from Ransonmoor Environment Fund.

It was Proposed by Cllr Chapman, and AGREED, that one bench be placed opposite the Old Cemetery. One bench to be placed at the other end of the river bank. Clerk to write to Rectory owner re placement of bench. Cllrs to have a look and decide upon placement position. Clerk to find out lead time for benches, if less than 1 month no order to be placed, if longer then benches to be ordered, by the Clerk.

Agreed

**Clerk
All Cllrs
Clerk**

122/19-20

Mooring

a) Cllr Keppel-Spoor to investigate how the original mooring was funded and organised.

b) It was Proposed by Cllr Chapman, and AGREED, that Cllr Keppel-Spoor proposes an idea to place miniature boats on the mooring for planting, at the next meeting.

Cllr Keppel-Spoor

**Agreed
Cllr Keppel-Spoor**

123/19-20

Climate change and Cambridgeshire Climate Emergency

It was Proposed by Cllr Chapman, and AGREED, that no action be taken regarding the email on climate related matters.

Agreed

124/19-20

Parish Council Dates 2020

To discuss and agree.

It was Proposed by Cllr Chapman, and AGREED, the dates for 2020 Parish Council Meetings. Clerk to publish on website and Notice Board

**Agreed
Clerk**

125/19-20

Correspondence

a) Rural Services Network, bulletin (emailed 01/09/19, 03/09/19, 18/09/19, 25/09/19, 02/10/19)

b) Highway Events Diary for September (emailed 01/09/19), October's Highway Events Diary (emailed 02/10/19)

c) FDC Press releases (emailed 01/09/19, 03/09/19, 04/09/19, 16/09/19, 23/09/19, 30/09/19)

d) Highways Roadworks & events report 1st - 15th September 2019 (emailed 01/09/19), Roadworks & events report 16th - 30th September 2019 (emailed 16/09/19), Roadworks & events report 1st - 15th October 2019 (emailed 30/09/19)

e) NALC Chief Executive's Bulletin (emailed 09/09/19, 23/09/19)

f) CPRE Campaigns update (emailed 16/09/19)

g) Fenland Twinning Association (emailed 16/09/19)

h) IHMC Incident Report August 2019 (emailed 23/09/19)

i) Cambridgeshire Matters Newsletter - September 2019 (emailed 23/09/19)

j) CAPALC Bulletin September 2019 (emailed 25/09/19)

126/19-20

Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 4th November 2019.

Items to be included on Agenda should be with the Clerk by Monday 28th October 2019

Meeting Closed at:- 20.25

Appendix1

Bank Reconciliation				Financial Year ending 31 March 2020			
Benwick Parish Council							
Prepared by Jacquie Richardson (Clerk & RFO)							
Date	30/09/2019						
Approved by			Chair				
Date	07/10/2019						
Balance per bank statements as at				30/09/2019	£	£	
Current Account					37,951.00		
NS&I					21,125.18		
						59,076.18	
Less: Unpresented Cheques							
Cheque Number							
						1,018.30	
Add: Any unbanked cash in transit							
Net bank balances as at						58,057.88	
The net balances reconcile to the Cash Book, as follows:-							
Opening Balance					50,398.43		
Add: Receipts to date					16,645.48		
Less: Payments to date					8,986.03		
Closing Balance					58,057.88		
Earmarked Reserves:							
Parish Plan	£532.89						
Verge Planting	£67.13						
Cemetery Extension	£7,494.17						
Street Lighting	£11,500.00						
The Pound	£2,000.00						
War Memorial	£2,000.00						
Mooring	£3,133.66						
Allotments	£1,191.35						
General Reserve	£30,138.68						
		E M TOTAL	£27,919.20				

Appendix2

BENWICK PARISH COUNCIL					
	ACTUAL SPEND	ACTUAL SPEND	ACTUAL SPEND		Year to Date
	2016-17	2017-18	2018-19		2019-20
INCOME:					
Maintenance Grants:	£10,715.00	£10,715.00	£11,037.00	Precept	£12,852.00
Council Tax Support Grant	£1,272.00	£848.00	£424.00	Council Tax Support Grant	
	£985.00	£985.00	£985.00	Concurrent	£985.00
	£703.88	£703.88	£703.88	Grass Cutting	£703.88
Rents:	£875.00	£875.00	£500.00	Town	£1,233.07
	£155.00			September Gardens	£45.00
Recycling Credits	£39.07	£0.00	£36.84		
VAT Refund	£234.67	£3,989.37	£1,555.12		£637.53
Burials	£294.75	£80.75	£1,373.00		£189.00
Bank Interest	£124.67	£98.37	£152.10		
Rates Refund	£77.12	£6,000.00	£2,423.86	Windfarm Grant	
SUB TOTALS:	£15,476.16	£24,295.37	£19,190.80		£16,645.48
Sundries	£0.00				
	£0.00				
TOTALS:	£15,476.16	£24,295.37	£19,190.80		£16,645.48
Rates	£475.79	423.07	233.07		233.07
Room Hire	161.25	165.00	112.50		122.00
Subscriptions:	17.00	17.00	17.00	NALC LCR Magazine	17.00
	294.41	301.64	310.04	CAPALC	366.89
	45.00	46.25	47.50	Cambs Acre	
	88.00	78.00	84.00	SLCC	106.00
	12.00	12.00	12.00	Clerks & Councils Magazine	
Maintenance	700.74	700.80	466.16	Verges	222.42
	3,465.00	1,805.70	2,641.32	Cemetery	1,830.57
				Street Lights	1,295.00
				Allotments	
Insurance	621.49	648.39	674.33		716.24
Energy					
Professional Charges	120.00	120.00	130.00	Internal Auditor	130.00
	100.00	100.00	200.00	External Auditor	
	35.00	35.00	35.00	ICO	
			25.00	Computer Security	
Sundries	195.00	129.12	24.15		
Telephone/Internet	79.42	95.45	78.91		40.55
Post & Stationery	199.32	181.72	324.30		25.20
Travel	34.65	39.60	58.50		24.30
Clerk's annual office expenses	150.00	150.00	150.00		150.00
Planting & Maintenance	-	-	24.17		
Training	218.50	79.00	297.44		60.00
VAT Paid	312.46	4,260.39	1,518.99		689.71
Wages/PAYE-NI	3,218.31	3,827.24	4,602.89		2,299.28
SUB TOTALS:	10,543.34	13,215.37	12,067.27		8,328.23
Election		-			
Development Projects		-	2,684.67		
Tourism (Cycle Races)					
Local Highways Improvement					567.70
Play Park					
WW1 Commemoration					
Xmas Decorations		-			
S137 Payment	30.00	30.00	30.00	British Legion Poppy Wreath	
Donations/Charity	200.00	130.00	190.00		30.00
TOTALS:	10,773.34	13,375.37	14,971.94		8,925.93
Parish Plan					
Verge Planting					60.10
Cemetery Extension		14,200.00	663.33		
Street Lighting					
The Pound					
War Memorial					
Mooring	303.22	563.12			
Allotments		630.00	678.65		
Play Park		3,000.00			
TOTALS:	11,076.56	£31,768.49	£16,313.92		£8,986.03